



2024-2025 REGISTRATION REQUIREMENTS

Please save all documentation as a PDF to complete the registration process.

If you do not have access to a scanner, you can use your smartphone to create a PDF.

[How to Create a PDF from an Image](#)

1. Parent or legal guardian must register the student.

- Legal guardian must have guardianship papers
- Provide copy of divorce decree signed and dated by the judge showing custody

2. Two proofs of residency in the school district (one from Document A list and one from Document B list):

- **Document A** clarifies ownership of property or relationship to owner of property:
 - ✓ Deed
 - ✓ WISD Property Tax Statement
 - ✓ Current Lease Agreement with Property Owner
 - ✓ Notarized statement regarding ownership of property along with Property Tax Statement or Property Owner's Deed
- **Document B** provides verification of current residency and intent to continue residency on property:
 - ✓ Current utility statement with Parent/Guardian Name and Physical Address
 - ✓ Current personal business mail (no unsolicited mailings)

3. Student's State Certified Birth Certificate

- Texas birth certificates may be obtained online at www.texas.gov

4. Student's Last Report Card / Transcripts – Documentation showing grade level
(does not apply to kindergarten)

5. Student's Immunization Record

- Refer to the 2024-2025 Texas Minimum State Vaccine Requirements for School Requirements on the Texas Department of State Health Services website:
<https://www.dshs.texas.gov/immunizations/school/requirements>

IMPORTANT!

Special information for prekindergarten & kindergarten on page 2.

SPECIAL INFORMATION FOR PRE-KINDERGARTEN & KINDERGARTEN

Kindergarten students must be 5 years old on or before September 1, 2024

Pre-Kindergarten students must be 4 years old on or before September 1, 2024 and meet one of the following requirements:

- ✓ Student does not speak or comprehend the English language fluently
- ✓ Student is educationally disadvantaged; student is eligible to participate in [National Free or Reduced Price \(2024-2025 Guidelines\) Lunch Program](#); recent income documentation must be furnished
- ✓ Student is determined to be homeless
- ✓ Student is the child of an active duty member of the armed forces of the U.S.
- ✓ Student is the child of a member of armed forces who was injured or killed while serving on active duty
- ✓ Student has been in conservatorship (foster care) of the Department of Family and Protective Services (DFPS) following an adversary hearing
- ✓ Student's parent or guardian has received the Star of Texas Award.