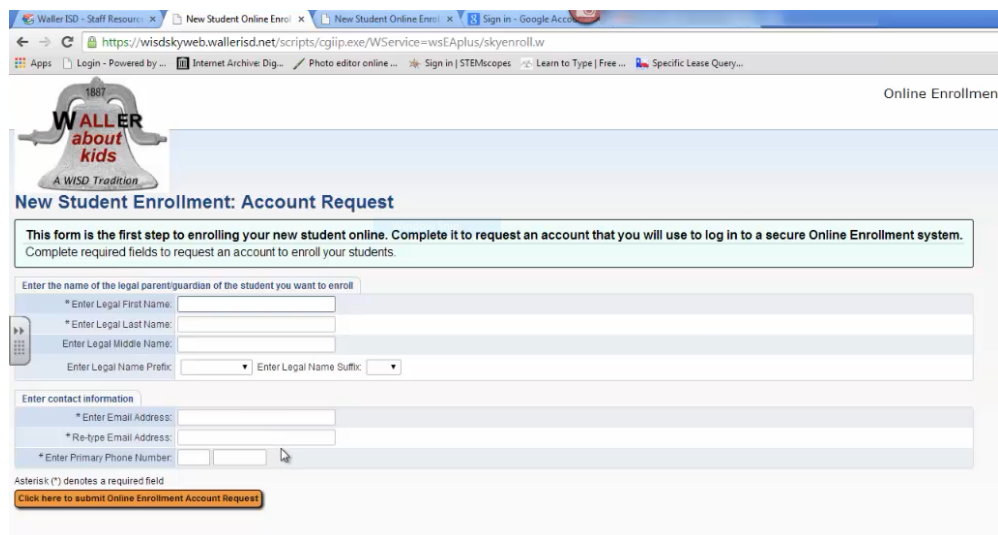


# New Student Online Enrollment

If you do not have any other students currently enrolled in Waller ISD, use this option to create an account to register **New** students to the district.

**\*\*\*If you have a student already enrolled in the district, you will log in through family access in Skyward to register another student in your family. Contact the school registrar if you need assistance with your family access login.**

1. Fill in the following information to request an account. You must provide an email address. The login information along with the registration link will be sent to your email account. If you don't have an email address you can use one of the free email services like [www.gmail.com](http://www.gmail.com) to create one.



The screenshot shows a web browser window with the URL <https://wisdskyweb.wallerisd.net/scripts/cgiip.exe/WService=wsEPlus/skyenroll.w>. The page title is "New Student Enrollment: Account Request". It features the Waller ISD logo with the text "WALLER about kids A WISD Tradition". The main heading is "New Student Enrollment: Account Request". Below the heading is a green box with the text: "This form is the first step to enrolling your new student online. Complete it to request an account that you will use to log in to a secure Online Enrollment system. Complete required fields to request an account to enroll your students." The form contains several sections: "Enter the name of the legal parent/guardian of the student you want to enroll" with fields for "Enter Legal First Name:", "Enter Legal Last Name:", "Enter Legal Middle Name:", "Enter Legal Name Prefix:", and "Enter Legal Name Suffix:". Below this is "Enter contact information" with fields for "Enter Email Address:", "Re-type Email Address:", and "Enter Primary Phone Number:". A note states "Asterisk (\*) denotes a required field". At the bottom, there is a button that says "Click here to submit Online Enrollment Account Request".

2. Check your email account for the registration link and username and password.
3. The link will take you to this screen



The screenshot shows the Skyward login interface. At the top, it says "SKYWARD WALLER ISD Student DB.". Below this is a login form with fields for "Login ID:" and "Password:". A "Sign In" button is located to the right of the password field. At the bottom right, there is a timestamp "05/14/02 00:12:10.2". At the bottom left, there is a "Login Area:" dropdown menu currently set to "Enrollment Access".

4. Enter the login ID and password from the email you received
5. The following screen will appear

SKYWARD Online Enrollment Access

1887 WALLER about kids A WISD Tradition

New Student Enrollment: Application Form

Save and Continue to Fill Out Application Save and go to Summary Page Print Application Leave WITHOUT Saving

Instructions for completing the student application  
Answer the questions to progress through the application form.  
Click 'Save and Continue to Fill Out Application' to save your progress and stay on this screen.  
Click 'Save and go to Summary Page' to save your progress and return to the summary page.  
Click 'Leave WITHOUT Saving' to return to the summary page without saving.

Asterisk (\*) denotes a required field Please Note: Only one step may be edited at a time

Step 1: Student Information Edit View Only Save Save and Collapse Step

\* Last Name: First Name: Middle Name: Name Suffix: Gender: \* Date of Birth: Birth City: Birth State: \* Birth Country: Social Security Number: Is Student Hispanic/Latino? \* Federal Race: American Indian or Alaskan Native

6. Fill in the form information and select Complete Step 1 and move to Step 2

First Day of School (08/25/2014) Enrollment Date: Expected Grade Level: Expected School to Enroll into: Additional Information (on the Student for the District): Maximum characters: 5000, Remaining characters: 5000

Complete Step 1 and move to Step 2 FamilyGuardian Information Complete Step 1 Only

7. Continue filling out the remaining forms.
8. Use the Submit application button after completing all the forms. This will submit your application and allow a registrar to contact you to finalize the application.